



Society of Women Engineers

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FY12 SONORA REGION B ANNUAL RECOGNITION PACKAGE

The following awards will be presented at the Annual Sonora Region Conference:

- Sonora Sustaining Benefactor **
- Sonora Emerging Leaders (Professional & Collegiate) **
- Sonora Outstanding Collegiate Section Mentor **
- Sonora Outstanding Program **
- Membership Awards
- Sonora History Award

The Nomination form is required with each submission and is the last page of this document.

Please contact the awards chairperson with any questions with the nomination process.

****NOTE: Please send all nominations to the Sonora Region Awards Committee Chair Deb Willems (Deb.Willems@swe.org) by November 1, 2011.**

SUSTAINING BENEFACTOR AWARD

To publicly acknowledge continuous and significant employer, academic institute or sponsor support of Region B professional and collegiate SWE section or MAL activities and members.

Examples of exemplary support evidence (exact values, activities and participation may vary):

Sustained support of employee participation in local or region SWE activities for five or more years

Sustained support of local or region SWE programs through major cumulative actual or in-kind donations of company or organization resources valued in excess of \$10,000

Ongoing partnerships in major local or region programs and activities

Establishment and continued support of national SWE programs directed by local sections, MAL or the region

Submission Requirements:

Please email all submissions in Word Document or PDF File to the Region B Awards Chair with the subject line SWE Sustaining Benefactor_NomineeName. Receipt will be confirmed via email.

Nomination Packages are must include the following information

1. Nomination Form
2. Brief description of organization or company (250 words maximum)
3. Formal Statement as to why the company or organization deserves special recognition including recommended inscription citation and summary to be used at the award presentation.
4. Endorsement by SWE leader or section representative.

Important Dates:

The nomination deadline is 2 weeks after the conclusion of the Annual SWE Conference; exact date will be determined by the Awards Committee Chairperson. Awards will be presented at the Region B Conference.

Award: Acrylic Trophy

Judges panel will comprise of past Directors/Governors of Region B and SWE Board Members (past or present) will review the nominations and make the selection. More than one nominee may be selected. Recipients of the award will be recognized at the annual Region B Conference.

EMERGING LEADER AWARD (Professional)

The Emerging Leaders Award honors a Sonora SWE professional member who has been actively engaged in an engineering or technology profession, has demonstrated outstanding technical excellence and has consistently engaged with SWE, and has at least five (5) years of cumulative engineering experience as of December 31 of the year. Each advanced engineering degree obtained on a full-time basis counts as one year of experience. Award will be presented at the annual SWE Region B Conference. The award may be presented to one member annually.

Important Dates:

The nomination deadline is two weeks after the conclusion of the Annual SWE conference, exact date to be determined by the Region Awards Committee Chairperson. Awards will be presented at the Region B Conference.

Qualifications might include:

A member who has been actively engaged in an engineering or technology profession.
A member who has demonstrated outstanding technical excellence resulting in significant accomplishments,
A member who has demonstrated outstanding leadership excellence.
A member who has demonstrated consistent SWE membership and participation with SWE activities.

SWE Requirement:

All candidates must be a SWE Region B member in good standing at the time of nomination.

Experience

The ideal candidate will have:

- Has at least five (5) years of cumulative engineering experience as of December 31. Each advanced engineering degree obtained on a fulltime basis counts as one year of experience.

Main Criteria

The main criteria for selection are based on:

- **50% Professional Achievements Demonstrating Leadership:** Discuss the nominee's active engagement in an engineering or technology profession and achievements demonstrating leadership in her profession. This should include details on her leadership role, what responsibilities she had in this role, and tangible results of the project/team.
- **50% Community Involvement and Leadership Activities:** Discuss the nominee's involvement in the community including the leadership roles held in community activities, including SWE. Emphasis should be given to activities in which the nominee was leading an event or activity.

Submission Requirements:

Please email all submissions in Word Document or PDF File to the Region B Awards Chair with the subject line SWE Emerging Leader_NomineeName. Receipt will be confirmed via email.

Nomination Packages are must include the following information:

1. Nomination Form
2. Formal Statement, including recommended inscription citation and biography
3. Photograph
4. Professional Resume
5. SWE Resume
6. Endorsement by SWE leader and professional colleague.

The Nomination Form has been posted as a separate document on the Region Awards Web Page. The Nomination Form can be downloaded, easily filled out, and attached in your submission email. An incomplete Nomination Form will remove a candidate from consideration. The Formal Statement and Biography both have specific formatting requirements and length limitations. However, there are no formatting requirements for the Professional and SWE Resume*. This allows those who have Professional Resumes to use their current format. This also gives those who do not have Professional Resumes an opportunity to create it, as they desire. The SWE Resume* will confirm SWE experience, as required with those particular awards.

*Note: It is assumed that the Professional Resume may contain information about the candidate's involvement in professional and technical organizations, including SWE. The purpose of having a resume for SWE exclusively is to allow SWE members to emphasize and expand on their applicable SWE experiences.

**The nominator must be a SWE Member in good standing or a SWE Corporate member.

EMERGING LEADER AWARD (Collegiate)

The Emerging Leaders Award honors any SWE collegiate member who has been actively engaged in an engineering or technology degree, has demonstrated outstanding technical excellence and has been consistently engaged with SWE, and no more than 1 year out of college as of December 1. Award will be presented at the annual SWE Region B Conference. The award may be presented to no **more than two** collegiate members annually.

Important Dates:

The nomination deadline is two weeks after the conclusion of the Annual SWE conference, exact date to be determined by the Region Awards Committee Chairperson. Awards will be presented at the Region B Conference.

Qualifications:

The ideal candidate will be:

- A Collegiate member who has been actively engaged in pursuing an engineering or technology degree.
- A Collegiate member who has demonstrated outstanding leadership excellence resulting in significant accomplishments toward the SWE mission.
- A Collegiate member who has demonstrated consistent SWE membership and actively participates in SWE activities.

SWE Requirement

All candidates must be a SWE Region B member in good standing, at the time of nomination.

Experience

The ideal candidate:

- Is a current collegiate SWE member or is no more than 1 year out of college as of December 31 during the FY of the nomination.

Main Criteria

The main criteria for selection are based on:

- 50% Educational Achievements Demonstrating Leadership: Discuss the nominee's active engagement in an engineering or technology degree and achievements demonstrating leadership in her discipline. This should include details on her leadership role, what responsibilities she had in this role, and tangible results of the project/team.
- 50% Community Involvement and Leadership Activities: Discuss the nominee's involvement in the community including the leadership roles held in community activities, including SWE. Emphasis should be given to activities in which the nominee was leading an event or activity.

Submission Requirements:

Please email all submissions in Word Document or PDF File to the Region B Awards Chair with the subject line SWE Emerging Leader_NomineeName. Receipt will be confirmed via email.

Nomination Packages are must include the following information:

1. Nomination Form
2. Formal Statement, including recommended inscription citation and biography
3. Photograph

4. Professional Resume
5. SWE Resume
6. Endorsement by SWE leader and/or professional/educational leader.

The Nomination Form has been posted as a separate document on the Region Awards Web Page. The Nomination Form can be downloaded, easily filled out, and attached in your submission email. An incomplete Nomination Form will remove a candidate from consideration. The Formal Statement and Biography both have specific formatting requirements and length limitations. However, there are no formatting requirements for the Professional and SWE Resume*. This allows those who have Professional Resumes to use their current format. This also gives those who do not have Professional Resumes an opportunity to create it, as they desire. The SWE Resume* will confirm SWE experience, as required with those particular awards.

*Note: It is assumed that the Professional Resume may contain information about the candidate's involvement in professional and technical organizations, including SWE. The purpose of having a resume for SWE exclusively is to allow SWE members to emphasize and expand on their applicable SWE experiences.

**The nominator must be a SWE Member in good standing or a SWE Corporate member.

SONORA OUTSTANDING COLLEGIATE SECTION MENTOR

Objective

The ideal candidate will be a leader in SWE or Industry who has made an outstanding contribution to a SWE collegiate section as a Mentor.

Qualifications

The ideal candidate:

- Has been actively engaged in mentoring a collegiate section, including but not limited to section counselor or faculty advisor.
- Has served as a link for the collegiate section to other areas of SWE and the engineering industry (local professional section or MAL organization, regional, Society and industry liaison)
- Has been actively engaged with the collegiate section for three (3) or more academic years

Collegiate Section.

Selection Criteria

70% Leadership: Discuss the nominee's outstanding leadership as a mentor to the section, particularly in creating enthusiasm and professionalism among section members. Examples should cite how the mentor provided encouragement, guidance and support to accomplish the goals of the section and/or individual members. Include examples of recognition, honors, awards that support the nomination.

20% SWE Participation: Discuss the nominee's participation in the SWE Collegiate Section and participation in local, regional, and Society SWE activities, both collegiate and professional.

10% Participation in Other Activities: Discuss the nominees' participation in other educational activities, technical activities, and professional societies.

Submission Requirements:

Please email all submissions in Word Document or PDF File to the Region B Awards Chair with the subject line SWE CS Mentor_NomineeName. Receipt will be confirmed via email.

Nomination Packages are must include the following information:

1. Formal Statement, including recommended inscription citation, biography and summary to be used at the awards presentation.
2. Photograph
3. Professional Resume
4. SWE Resume
5. Endorsement by SWE leader and/or professional/educational leader, minimum of 2.

Letters must clearly state who the recommender is and their relationship to the nominee.

- At least one letter must be from an officer of the Collegiate Section.
- At least one letter must be from a member of the Collegiate Section, the Collegiate Section Faculty Advisor, or a professional SWE member familiar with the nominee's work with the collegiate section.

SONORA OUTSTANDING PROGRAM

The Sonora Outstanding Program Award will be given to the collegiate and professional section(s) with the best program for career guidance/outreach or professional development.

Recognition

An award may be given to both a collegiate and professional section for an outstanding program. Nominated programs must have been conducted during the previous SWE fiscal year. Cash grants based on funds available may be distributed at the discretion of the Region B Awards Committee in conjunction with the Region Council approved budget.

Submission Format

- Please email all submissions in Word Document or PDF File to the Region B Awards Chair with the subject line Programming_SectionName. Receipt will be confirmed via email.
- In 1,000 words or less please highlight your section's career guidance/outreach or professional development program.
- The Report will be judged based on the requirements listed in **Report Content**.
- Format for the Report must be as follows:
 - Word Document or PDF File ONLY
 - Save File as 'Programming_SectionName'
 - Incomplete packages or those that exceed or do not follow the requirements will be removed from consideration.

Report Content

Include a Title Page with Title (Programming Award), section name, and name, address, email, and phone number of person filing report

Body of report to include a description of the overall program (1000 words or less) including:

- Detailed description of the event/program
- Event communication
- Number of members who worked on program
- Approximate number of hours in planning by members
- Number of participants at event (if applicable)
- Relevance of your event/program to SWE's mission and goals
- Program audience and the impact of the event on the participants
- Overall effectiveness of the program

Additional Information

Any relevant publications/documents about your program can be attached as an appendix. Examples include media coverage, surveys, flyers, speaker bios, etc.

Judging Basis

Event Description and Purpose (35%)

Attainment of Society and Section Goals (25%)

Effectiveness (15%)

Participation Planning and Attendance (15%)

Innovative/Expansion of Program (10%)

SONORA HISTORY AWARD

The Sonora History Award recognizes the efforts of members to capture section and MAL history in a creative media. Each section can prepare two pages of a 12 x 12 scrapbook (two sides an open book) that captures the essence of the current years theme. Contributions will be collected at the Region Conference and will be voted on by a panel of judges. Future submissions guidelines will be determined by the awards committee and will align with the goals of the Region. Specific judging criteria will be available 60 days prior to the region conference. Awards will be presented at the annual SWE Region B Conference.

2012 Theme-Professional Development

2011 Theme- Outreach

2010 Theme - History

MEMBERSHIP AWARDS (Professional, Collegiate)

Certificates of Appreciation and Honorable mentions will be awarded to Professional, MAL and Collegiate Section in the following categories:

- Highest Retention
- Highest Membership Growth

The awards will be based on data from the previous fiscal year as of June 30.

When did you know?

Offered in 2010 Only

A brief narrative to describe when you realized that you wanted to become an engineer, pictures are encouraged. Submissions can be in any written media i.e. a poem, story, essay etc. that captures your experience of when you knew you would be an engineer. Submissions will collect at the region conference and will be added to the Region Scrapbook.



Place an 'X' next to the Award that the nominee is applying.

<input type="checkbox"/>	Sonora Sustaining Benefactor	<input type="checkbox"/>	Sonora Outstanding Collegiate Section Mentor
<input type="checkbox"/>	Emerging Leader Award – Professional	<input type="checkbox"/>	Sonora Outstanding Program
<input type="checkbox"/>	Emerging Leader Award – Collegiate	<input type="checkbox"/>	

Nominee Information

Name:			
SWE Membership Number:			
SWE Section:			
Employer:		Information for Years of Experience	
Title:			
Business Address:		Years of experience in full-time, technical work, after obtaining bachelors degree	
Business Phone:			
Business Email:		Years of experience in applicable field	
Home Address:			
Home Phone:		Number of advanced technical degrees obtained	
Home Email:			

Nominator Information

Name:	
SWE Membership Number:	
SWE Section:	
Company:	
Title:	
Address:	
Phone:	
Email:	

NOTE: Nominators, it is important to confirm that the phone number and email address provided on this Nomination Form is current and correct for both the nominee and nominator.